Yearly Status Report - 2019-2020

Part A	
Data of the Institution	
1. Name of the Institution	**PANIGAON OM PRAKASH DINODIA COLLEGE**
Name of the head of the Institution	**DR. SURESH DUTTA**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**03752267323**
Mobile no.	**9435185038**
Registered Email	**opdcollege52@yahoo.com**
Alternate Email	**opdcollege52@gmail.com**
Address	**PANIGAON, P.O. & P.s. - PANIGAON, LAKHIMPUR, ASSAM**
City/Town	**NORTH LAKHIMPUR**
State/UT	**Assam**
Pincode	**787052**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Rural**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**JIBEDHAR NATH**
Phone no/Alternate Phone no.	**03752267323**
Mobile no.	**7002348130**
Registered Email	**jneconomics15@yahoo.in**
Alternate Email	**opdcollege52@yahoo.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://profilelogin.admissione.online/UploadFiles/Documents/ProfileLgoin/OPDCLG_AQAR_aqar2018-19.pdf

4. Whether Academic Calendar prepared during the year

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://www.opdcollege.edu.in/academic-calendar/

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**C+**	**60.50**	**2016**	**05-Nov-2004**	**04-Nov-2009**

6. Date of Establishment of IQAC

6. Date of Establishment of IQAC	**01-Jan-2005**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

Submitted AQAR	18-May-2020 365	22
IQAC MEETING	10-May-2020 1	13
IQAC MEETING	05-Jul-2019 1	15

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institution	Admission fee waiver scheme	STATE GOVERNMENT	2019 365	1740180
institution	Infrastructure Development(RMSA)	State Govt.	2019 365	46136
Institution	Renovation of Girls Common Room	State Govt.	2019 365	100000
institution	Library Books	State Govt,& RUSA Grant	2019 365	700000
institution	Excursion	State Govt,	2019 365	100000
Institution	Equipment	RUSA	2019 365	500000
Institution	Infrastructure	RUSA	2019 365	500000
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9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	[View Link](#)
10. Number of IQAC meetings held during the year :	**2**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	[View Uploaded File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. IQAC regularly monitoring and guidance to students in admission and examination work . 2. Organized a state level seminar and National webinar. 3. Collected Student and other Stakeholder feedback. 4. Encouraged student to organize social and cultural program and co curricular activities. 5. Done regular online classes during Covid19 period.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Decides to organized Awarness Program on Covid-19.	Executed.
Prepared Student satisfactory Survey.	Executed
Ensure Online Class during Covid-19 Pandemic	Executed
Ensure to Complet Library Reading Room and Multy Gym Room	Executed
Decides to organize Departmental Seminar and Group Discussion	Executed as per academic Calendar.
Resolves to Prepare Academic Calendar	Prepared and Executed Successfully.
Decides to organize interdepartmental quiz competition	Organized an inter Department Quize compitition for the occasion of the Independence days
Resolves to organize extension Activities	Executed
Resolves to organize a seminar	Organized a NAAC sponsored state level seminar on importance of value Education ano role of Teacher
Resolves to organized a webinar	Organized a National webinar on awareness programme on use of online Eresources on
[View Uploaded File]()	

14. Whether AQAR was placed before statutory body ?	Yes

Name of Statutory Body	Meeting Date
GOVERNING BODY, Panigaon OPD College	12-Feb-2021

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2019
Date of Submission	20-Jun-2019
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	The institution has two kinds of Management Information Systems: Offline and Online. The modules of the Offline System are: 1. The Governing Body: the Governing Body, the Principal, teachers, administrative staff and different committees i.e. AAC and IQAC are involving in and sharing the vital information in execution of duties, policy direction and in decision making. The Governing Body looks after the overall functioning of the college. The Governing Body meets every three months to discuss the plans and developments and progress and policy matters of the institution. The Principal, VicePrincipal, two other teacher members and one office member and the Librarian are the members of the Governing Body who transfer the information from academic staff to Governing Body or vicevisa. Information of the Governing Body is served through official letters. 2. The IQAC: The IQAC is formed according to the guideline of NAAC. The IQAC plays an important role in the improvement of quality education in the college. The IQAC takes action plan for improvement of the overall quality of the institution by taking feedback from stakeholders .The meetings of IQAC are held time to time to discuss and implement the issues regarding quality improvement. The IQAC has both online and offline system for data collection and dissemination and they are regularly uploaded in the college website also. 3. Notice Boards: The institution has a Central Notice Board at the Administrative Building. Every Department also has its

Departmental Notice Boards. Moreover most important and urgent notices are hung up at Black Boards and put just at the college gate. The Career Counselling Cell, the NSS Unit, the Scouts and Guides Office and the Students Union also have their own Notice Boards. All the important information is regularly conveyed through these notice boards. 4. College Prospectus: The College regularly publishes its College Prospectus. It disseminates the information about the admission procedure, fee structures, course modules, facilities for students, mission, vision and heritage of the college and its outstanding achievements. The modules of the Online System are: 1. College Website and email: The address of the College Website is opdcollege.edu.in and its email address is opdcollege52@yahoo.com and opdcollege52@gmail.com. All the important information of the college is regularly updated in the college website. 2. Personal emails and Whatsapp groups: All the college employees have their personal emails and Whatsapp numbers. Apart from this the college has several Whatsapp groups like 'Panigaon OPD College' administrated by the Principal, 'OPD College Office' administrated by the Computer Assistant, 'IQAC OPD College' administrated by the Coordinator, IQAC. Moreover, all the departments have their own Whatsapp groups. 3. Moreover, the college have the facilities of online registration, online examination and scholarship from formfill up facilities for the students. 4. The library also has SOUL and OPEC facilities for students. 5. in order to cope with the problems of COVID19 and to ensure regular information and online classes to the students, the college has entrusted an extra responsibility to the Coordinator, CBCS Board, POPDC.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Curriculum Delivery 1. The institution has an Academic Advisory Committee under the Chairmanship of the head of the institution which plans and monitors the whole activities of curricular planning and documentation. 2. The Academic Advisory Committee prepares the Daily Class Routine (DCR) of the institution for a particular semester. It also prepares the duration of classes, numbers of classes etc. The DCR is then sent to all the Heads of the Departments so that the HoDs can distribute the workload equally to all the faculty members to execute properly. 3. Each department has its own Departmental Management Committee under the concerned HoD and it prepares a course plan and distributes the course contents among the faculty members in accordance with numbers of class provided in the Departmental Class Routine provided by the Academic Advisory Committee. Documentation. In order to check that the course is distributed equally among the faculty members and to maintain the record of the same, the institution has the following documentation mechanism: 1. Academic Activity Register (AAR):-Each department is provided with an Academic Activities Register in order to record the classes done daily by all of the faculty members. They have to note down the topics taught to the student by them in the AAR and have to put a remark on the space provided showing the reason if class is not held in a particular period. 2. Teachers' Diary:-The institution provides Teachers' Diary to each of the faculty members on which they have to maintain the record of the daily classes held each day. They have to put remark on the space provided showing the reason of class being not held if required. 3. Weekly Progress Report (WPR):-At the end of each week, each faculty member is required to submit the WPR to the Head of the Institution and the IQAC office duly signed by the concerned HoD. It must include total class allotted; class held and course wise progress.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
00	0	Nil	0	0	0

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	UG (Pass Major Course in ENG,ECO,ASS,PSC,EDU,SOC.,PHI HIST	01/06/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
0	Nill	0
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Educational tour to Dibrugarh University	30
BA	Field work visit to Tezpur to study history of Agnigarh.	25
BA	Field work visit to Majuli to study Satra culture.	35
[View Uploaded File](#)		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

Feedback System: The development of any institution heavily depends upon a well functioning feedback system. It requires a thorough preparation to initiate, launch and implement the feedback system. Panigaon OPD College has been practicing a feedback system accommodating all the stake holders including staff, students, alumni, employers and parents, to help the individuals and organization as a whole, to improve the performance and effectiveness. Feedback is collected at departmental and institutional level in which the views on the curriculum, teaching schedules, teaching tools, and student assessment outcomes are discussed for taking improvement measures. The IQAC of the college has prepared a feedback form which is divided into five categories viz. students' feedback, parents' feedback, teachers' feedback alumni feedback, and employers' feedback. The feedback system is fully off-line system. It is distributed to students and stakeholders and they fill in the forms and then are collected timely. Student feedback is based on two criteria: overall college functioning and teaching learning process. Feedback on overall functioning of the college is based on the learning environment of the college, canteen facility, functioning of anti-ragging cell, counseling center, sports facility, infrastructural facilities etc. Teachers' Feedback covers Teaching Learning Process, punctuality, communication skills, approach towards the students, sharing of innovative ideas etc. We have emphasized on teachers innovativeness, use of ICT in teaching methodologies, interactive teaching and students' involvement in learning. We collect individual teachers feedback and analyze it .The analysis is reported to the head of the institution, IQAC, management members for corrective measures and it is communicated to the individual

teacher for further improvement. Parents' feedback is based on overall development of their children and about learning Environment in the college as well as imparting value based education to their children. Teacher's feedback is taken on their views about the curriculum provided by our affiliated University. Also their suggestions on the curriculum are submitted to the parent university. Employers Feedback. We are also taking feedback on the current curriculum from the employers (Industry Experts) and their views as per the current scenario. Add-on and Value added courses are designed based on this feedback.The Placement cell also takes cognizance of this feedback while organizing training sessions. Panigaon OPD College conducts the following feedback activities: Student Feedback on Teachers, Library and Infrastructure: As an important stakeholder of this system, student feedback is obtained on Teaching, Learning and TLM (Teaching Learning Materials), Examination System, Library, and ICT. The IQAC of the college has prepared a feedback form and take students' feedback. As per respond of the students, majority of students were satisfied with the course and teaching method and evaluation of the college. Parents' feedback: For parent feedback, every department organizes joint meetings with parents, teachers and students and discusses their satisfaction and dissatisfaction on teachers, library and administrative manners. The collected data are put in Ms Excel sheet in order to find out the result and to analyze them systemically. The IQAC then analyzes them in accordance with ratings. i.e. outstanding results, excellent results,

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	UG (THIRD YEAR)	200	89	89
BA	UG (SECOND YEAR	200	93	93
BA	UG (FIRST YEAR)	200	205	160
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	324	0	22	0	0

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used

22	19	4	7	1	0

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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The institution has various Student mentoring Systems. Students are mentored in the college in accordance with the following Systems: 1. Students Union:- It performs the following functions : i) Enforcing physical, intellectual and social abilities of the students. ii) Mentoring students through students iii) Creating leadership abilities iv) Publication of an annual college Magazine v) Organising college week and arranging games and sports, debates, quiz, cultural and literary programs through students Operation system: I. An annual student's union body is formed by holding an election. II. A General Secretary, an Assistant Secretary, other divisional secretaries like magazine, literary, cultural, indoor and outdoor games, boys and girl's common room secretary are elected in the election. The Secretaries are assigned their respective duties for the whole year to mentor the students on their assigned duties. Each secretary is provided with an advisor teacher from amongst the teaching staff. It makes the mentoring activities a two-fold arrangement. 2. Mentoring the Major Students: Students having honours in various subjects are specially mentored by the concerned departments. A Whatsapp group is opened amongst them by the head of the department as the group administrator. Various information, notes, notices, worksheets etc. are sent to them through the Whatsapp. The departmental teachers mentor the various economic, social, psychological problems and ensure their attendance. They enable them to cope up with the problem of intellectual weaknesses, encourages them for better and bright future etc. Guardian meetings are also held departmentally so that the teachers can maintain a healthy relation with the concerned families of the students

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
324	22	1:15

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
24	21	3	0	4

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	601,602,603,604	6th Semester	06/05/2019	16/07/2019
BA	501,502,503,504	5th Semester	19/11/2019	13/03/2020

BA	401,402	4th Semester	02/05/2019	16/07/2019
BA	301,302	3rd Semester	15/11/2019	13/03/2020
BA	201,202	2nd Semester	03/05/2019	16/07/2019
BA	101,102	1st semester	04/12/2019	13/03/2020

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

We are not entitled to reform on CIE. It is done by the University which it is affiliated

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic calendar for the Session 2019-20 Period from 1st May , 2019 to 31th May, 2020. Panigaon OPD College Date Events/Activities. 6th May 2019 Commencement of the HS 2nd year classes 21st May2019 Issue of admission prospectus of HS and BA Program. 30th May2019 Last date of submission of form fill up of HS 1st Year and BA 1st Semester, 5th June2019 Celebration Of World Environment Day 6th June 2019 Admission of HS 1st Year 7th June2019 Admission of BA 1st Semester. 10th June2019 Commencement of the BA 3rd 5th Semester class. 17th June2019 4. Commencement of the BA 1st Semester and HS 1st Year class. 5. Notification of class routine of the College. 6. Notification of Departmental routine and course plan 18th June2019 3. Awareness program on CBCS among Students, 4. Awareness program on antiragging 21st June2019 Observation of International Yoga day. 1st July -31st July2019 Summer Vacation 1stAugust 2019 Recommencement of BA all Semester and HS Classes. 8th -14th August 2019 1st Sessional Examination of BA Program.. 15th August 2019 Observation Independence Day and organize an Essay competition or Quiz competition among Student for that occasion. 17th to 22nd Augest2019 Celebration of Freshman Social 17th August 2019 3. Celebration of college foundation day 4. Alumni Meet. 8th -14th August,2019 1st Sessional Examination 20th -25th August 2019 Notification of 1st Sessional Examination Marks of BA Program in the departmental Notice board. 26th August 2019 Application for Reevaluation of 1st Sessional Examination Marks. 1st - 10th September 2019 3. Departmental seminar /Group discussion. 4. Collection of Feedback from Students. 5th September 2019 3. Celebration of Teachers' day 4. Inauguration of departmental well Magazine. 28th September 2019 3. Last date of submission of Assignment. 4. Last date of BA Examination Form Filled up. 29th 30th September2019 Departmental Field project. 1st -10th October2019 Notification of 2nd Sessional Examination of BA Program 15th Octobor2019 Notification of 2nd Sessional Examination Marks of BA Program in the Departmental Notice Board 17th October 2019 Application for Reevaluation of 2nd Sessional Examination Marks. 31st October 2019 Last date of BA examination form fill up. 15th November -14thDecember2019, End Semester Examination of BA Program. 16th December,2019-15th January,2020 Semester End Vacation of the teachers. 16th January,2020 4. Commencement of the BA Even Semester and HS class. 5. Notification of class routine of the College. 6. Notification of Departmental routine and course plan 20th -31st January,2020 College Week (Any Seven days) 26th January 3. Observation of Republic Day 4. Organizes Essay Competition on National Integrity for that occasion. 20th -29th February,2020 1st Sessional Examination of BA Program 2nd -15th March,2020h Notification of 1st Sessional Examination Marks of BA Program in the departmental Notice board. 6th March,2020 Application for Reevaluation of 1st Sessional Examination Marks. 8th March 3. Celebration International women day. 4. Workshop on Mid Semester Feedback Assessment. 20th -31st March,2020 3. Collection of Feedback from Students. 4. Departmental Seminar and Group Discussion. 6th -11th April BA 2nd sessional examination 25th April,2020 Last date of BA Examination form filled up. 30th April,2020 3. Last date for

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://opdcollege.edu.in/program%20outcome.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
601,602,603,604	BA	Assamese,English,political Science,Economics,History,Sociology,Philosophy,Education Pass and Major Course	121	88	72.7
501,502,503,504	BA	Assamese,English,political Science,Economics,History,Sociology,Philosophy,Education Pass and Major Course	100	69	69
401,402	BA	Assamese,English,political Science,Economics,History,Sociology,Philosophy,Education Pass and Major Course	139	82	59
301,302	BA	Assamese,English,political Science,Economics,History,Sociology,Philosophy,Education Pass and Major Course	163	122	75
201,202	BA	Assamese,E	228	138	60.5

101,102	BA	Assamese,English,political Science,Economics,History,Sociology,Philosophy,Education Pass and Major Course			
101,102	BA	Assamese,English,political Science,Economics,History,Sociology,Philosophy,Education	93	83	92

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://opdcollege.edu.in/2.%20SSS.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Organized a State level NAAC sponsored Seminar on Importance of Value Education and Role of Teacher	IQAC	12/03/2020
Organized a National Webinar on Awareness Programme on use of Online E-resources	IQAC	18/06/2020

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Education	4	5.9
International	Assamese	5	5.5
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Sociology	1
Assamese	3
Economics	1
Education	7
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local

Attended/Seminars/Workshops	12	67	2	Nill
Presented papers	Nill	3	5	Nill

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Awareness Rally on Covid -19	NSS and Teachers Unit	13	106
Awarness Program on Covid-19 and Distribution of Mask and Sanitization	Teachers Unit	15	25
Workshop on Road Safety	NSS Unit and District Transport Authority	20	162
Seuj Dharitri Abhijan	NSS Unit	22	154
Plantation Program	NSS	13	56
National Voters Day	NSS	5	45

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
No Data Entered/Not Applicable !!!				

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
200	100

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Existing
Video Centre	Existing
Seminar halls with ICT facilities	Existing
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing
No file uploaded.	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
SOUL	Fully	2.0	2016

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	9085	1904318	1418	446600	10503	2350918
Reference Books	2482	450256	308	182699	2790	632955
Journals	1889	80601	35	459	1924	81060
View File						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	54	0	5	6	16	6	10	0	16
Added	0	0	0	0	0	0	0	0	21
Total	54	0	5	6	16	6	10	0	37

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

2 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
5.7	3.57	9.5	6.64

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The College adopts a policy of decentralization for maintaining and utilizing

the physical, academic and support facilities of the college. The college has formed several committees and the committees are monitored and executed under a coordinator or chairman. The committees hold periodic meeting and proceedings, progress reports and other records are regularly documented. The overall maintenance and monitoring authority of the college is the Governing Body. It has given prime importance on the infrastructure, that is, physical facilities of the college. It takes suggestion from the IQAC for further schemes and renovation of the physical facilities. Grade IV employees are employed for overall cleaning and giving information if any discrepancy is found anywhere. The Vice-Principal of the college is entrusted with the responsibility to look after them and instruct the grade IV employee for maintenance. CCTV is also installed in all the class rooms and other prominent places and the same is observed from the Principal's room. The academic activities are also supervised by the Vice-Principal. There is an Academic Advisory Committee in the college for overall maintenance of the academic activities. It prepares class routine, examination procedures, provides academic support facilities like TLM etc. The courses are maintained by the concerned HODs of the departments. For the support of the students in their extra-curricular activities, there is a Students Union in the college. The Union has several secretaries including a General Secretary for maintaining the overall activities. Every Secretary is provided with an advisor from the college authority to supervise the activities. The sports, games, literary, cultural facilities like football, musical instrument etc, proceeding, and records are in the charge of the Students Union. The College Library is also well equipped and maintained and utilized well. It has the following facilities: • A good number of books and journals for teachers and students • Internet and Wi-Fi facilities for easy access of the students. • Well equipped reading room • OPAC, News paper, national and international journals

https://opdcollege.edu.in/

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nill	Nill	Nill
Financial Support from Other Sources			
a) National	Nill	Nill	Nill
b)International	Nill	Nill	Nill
No file uploaded.

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
No Data Entered/Not Applicable !!!
No file uploaded.

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited	Number of benefited	Number of students who	Number of studentsp placed

		students for competitive examination	students by career counseling activities	have passedin the comp. exam	
		No Data Entered/Not Applicable !!!			
		No file uploaded.			

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
No Data Entered/Not Applicable !!!		

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
No Data Entered/Not Applicable !!!					
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
No Data Entered/Not Applicable !!!					
No file uploaded.					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Badminton	**Institutional**	**25**
Chess Competition	**Institutional**	**30**
Jevelin Throw	**Institutional**	**30**
Shortput Throw	**Institutional**	**42**
5000 Metre Race Boys	**Institutional**	**35**
3000 Metre Race Boys Girls	**Institutional**	**35**
800 Metre Race Boys Girls	**Institutional**	**40**
400 Metre Race Boys Girls	**Institutional**	**35**

200 Metre Race Boys Girls	Institutional	34
100 Metre Race Boys Girls	Institutional	35
[View File]()		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The students of Panigaon OPD College actively participate in almost all of the academic and administrative bodies and committees of the Institution. The college authority employs representatives from the students in order to avail active cooperation and direct response from the students about the schemes and implementation of the same that are meant for the students of the college. A short description of the same is shown hereunder: • Anti-Ragging Committee: This Anti-Ragging Committee is formed in the college in accordance with the Government guideline. It is formed in order to create a barrier free educational environment for the fresh students of the college. The General Secretary of the Students' Union of the college and another member from the students are included in the anti-ragging committee of the college. • Sexual Harassment Committee: This Sexual Harassment Committee is formed in order to redress the problems of sexual malpractices that usually happen in the educational institutions. Sexual malpractices may include cases of sexual harassment by male students on the female students, sexual harassment by college employees and teaching staff on the female students or female college employees. Fortunately, no such sexual harassment is recorded during the year. The General Secretary of the students Union of the college and other three representatives of the class are included in the Sexual Harassment Committee of the college. • Students' Union: The Students of the college performs the following functions : i) Enforcing physical, intellectual and social abilities of the students. ii) Mentoring students through students iii) Creating leadership abilities iv) Publication of an annual college Magazine and Departmental Wall Magazine v) Organising college week and arranging games and sports, debates, quiz, cultural and literary programs through students It is formed by an annual students union body by holding a general election in which a General Secretary, an Assistant Secretary, other divisional secretaries like magazine, literary, cultural, indoor and outdoor games, boy's and girl's common room secretary are elected as per Lindu Committee Report. The secretaries are assigned their respective duties for the whole year to mentor the students on their assigned duties. Each secretary is provided with an advisor teacher from amongst the teaching staff. • Students' Aid Fund : This Students' Aid Fund is formed to help the poor students of the college in order to mitigate their urgent financial needs like admission, examination fees, treatment of diseases etc. The General Secretary of the students Union of the college is employed as a member of the committee. • Internal Complaint Committee: This Internal Complaint Committee is formed for prohibition, prevention and redressal of sexual harassment of women employees and students. Three members from the

students of the college are included in the committee. • National Social Service (NSS) Unit: This NSS Unit of the college is formed under Dibrugarh University. It organises social service activities, awareness programmes, plantation and disaster management activities in the college and in its locality. It is formed with 100 student volunteers and a Programme Officer from the college. • Scout and Guide. It organises for social service activities, awareness programmes, plantation and disaster management activities in the college and in its locality. It is formed with 100 student volunteers under a Rover and a Ranger Officer from the college.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No Data Entered/Not Applicable !!!

5.4.2 – No. of enrolled Alumni:

No Data Entered/Not Applicable !!!

5.4.3 – Alumni contribution during the year (in Rupees) :

No Data Entered/Not Applicable !!!

5.4.4 – Meetings/activities organized by Alumni Association :

1

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

During the last year also the college authority has been maintaining the following committees under decentralization and participative management system: 1. Sapling Security Committee: The Sapling Security Committee of the college is constituted as per provision of Govt. OM No. AHE.639/2018/11 dtd. 29th May, 2019. It is formed to examine photographs and assess the genuineness and growth of the saplings planted by the students who were benefitted under the Assam Fee Waiver Scheme during the academic session 2016-17 and 2018-19 respectively. 2. CBCS Board. The College CBCS Board of Panigaon OPD College is constituted on 10. 01.2019 in order to monitor and supervise the implementation of CBCS in the college. It is constituted under the Chairmanship of the Principal. The Heads of the Departments and the Coordinator of the IQAC are the members of the Board. 3. RUSA Project Monitoring Unit: The RUSA Project Monitoring Unit is formed in the college in the year 2019 in order to execute the activities of the implementation of the RUSA grants. It is formed by Mr. Biren Gogoi, Vice Principal of the college as the Coordinator, five professors from the teaching staff, two students and a government officer of PWD as members.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details

Industry Interaction / Collaboration	? The entire district of Lakhimpur is industrially on back foot. There are neither large nor medium scale industries in the district. In spite this dearth, the college has undertaken various steps to make interaction with the local SSI units as well as government departments like social forestry, Agriculture, District Industry Office, SIRD etc.
Admission of Students	? A• The detailed admission of the college is incorporated in the prospectus band the college website. • Admission of the students is made the basis of merit. The cut off marks of HS Courses and the UG Courses is 40 and 45 for Major in the UG Courses. • The Admission Committee fixes the norms of admission as per government rules and regulations. • List of eligible candidates for admission are notified in the college notice board. • Proper counselling is done by the admission committee of the college to the students regarding selection of subjects at the time of admission. • For students opting for major subjects the departments may select students by holding separate tests.
Human Resource Management	? The IQAC has been quite instrumental in management of Human Resource in the college. The record of Human Resource Management in the college is as followed: ? The college authority appoints temporary teachers as per needs of the different departments. ? Teachers are encouraged to participate in the national and international seminars and workshops (see section 2.13) ? Teachers are encouraged to pursue doctoral degree and are provided with the needed research facilities. ? College Wall Magazine and Departmental Magazines have been regularly published. ? The teachers and different committees and cells of the college have been being encouraged to develop leadership qualities along with the academic proficiency of the students. ? Opportunities are also provided to the teachers as well as non-teaching staff for professional development. ? Students are provided with ample opportunities for participating in extra-curricular activities, like games, sports, dances, songs etc.

	holding meeting, seminars, debating, competitions and forming committees.
Library, ICT and Physical Infrastructure / Instrumentation	? ? Library Facilities • The library has good number of books and journals • Internet and Wi-Fi facilities for easy access of the students. • Well equipped reading room • OPAC, News paper, national and international journals ? ICT • Computer are provided to all the Departments for departmental works. • LCD Projectors and computer-related teaching equipments are there for teachers. • High power microphones are also provided in the large classrooms for teachers ? Infrastructure • The college provides adequate physical infrastructure to students for their all-round development such as sports complex, multi-gymnasium, indoor stadium, playground, separate common room for boys and girls, girl's hostel, boy's hostel, well equipped computer centre, central library, book bank, auditorium, internet facilities, commercial centre, canteen etc.
Research and Development	? (a) The college does not have any research council similar to that of the University. But the research sub-committee of the IQAC encourage the faculty members to carry out M. Phil/PhD research works as well as research projects. Currently one of the faculty members is pursuing Ph. D. works. (b) Faculty members have been encouraged to publish research papers in the reputed journals and books.
Examination and Evaluation	? Examination and Evaluation ? The college conducts all internal examinations like unit tests, terminal examinations as per college academic calendar. ? The respective departments awards 20 marks for internal assessment on sessional examination I (written) sessional examination II (written), Seminar/Group Discussion, Home Assignments and attendance of the students. ? The evaluation of the answer scripts is done within a stipulated time and the results are declared as per academic calendar of the college. ? ? The college conducts all internal examinations like unit tests, terminal examinations as per college academic calendar. ? The respective departments awards 20 marks for internal assessment on sessional examination I (written) sessional

	examination II (written), Seminar/Group Discussion, Home Assignments and attendance of the students. ? The evaluation of the answer scripts is done within a stipulated time and the results are declared as per as per academic calendar of the college. ? After evaluation of answer scripts by every department, the marks secured in the various courses of study are notified in the departmental notice boards. An examinee can approach the respective teacher if he/she is not satisfied with the result and can also apply for re-evaluation through proper channel and the re-evaluation is done in the presence of the complainant. The objective of the college is to keep the examination and the evaluation process transparent. ? During the COVID-19 period, the same are conducted through online system with the help of the mobile phones of the students.
Teaching and Learning	? Various quality improvement strategies are adopted in the college especially in the teaching and learning to enhance the efficiency of the faculty members. The following measures have been adopted in this year: (a) Teaching activities are planned through academic calendar. (b) Each department formulates and implements its own teaching plans effectively. (c) Tutorial class for CBCS courses are taken by the Department. (d) Departmental seminars, group Discussions, workshops are being organised to improve the teaching and learning activities. (e) During the COVID-19 period, the same are conducted through online system with the help of the mobile phones of the students.
Curriculum Development	The curriculum is designed and developed by Dibrugarh University, Assam. The College does not have the autonomy in the curriculum development of courses which are under the university but the constructive feedback and suggestions for improving syllabus are collected from the faculties. The curriculum of Handloom and Textile and computer skill are, however, designed and developed by the College.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details

Finance and Accounts	? Finance and Accounts :- • RTGS and NEFT are utilized for payments. • TALLY software is used for maintenance for college accounts
Student Admission and Support	? Student Admission and Support: Whatsapp group, email, online form fill-up are available
Examination	? Examination: online result declaration
Planning and Development	? • Prepared a academic calendar which covers the schedules for teaching, extracurricular, co-curricular and extension activities and the same is uploaded in the college website. • Each faculty prepares academic teaching plan for all semesters in their respective subjects which help the teachers to cope up the students with teaching technique and styles for the semester.
Administration	? Whatsapp group, emails, mobile phone number of the students are available and the same is implemented for administration.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Nill	Nill	Nill	Nill	Nill	Nill
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration

No Data Entered/Not Applicable !!!

No file uploaded.

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
No Data Entered/Not Applicable !!!			

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Sanchai Nidhi,Panigaon Om Prakash dinodia College	**Sanchai Nidhi,Panigaon Om Prakash dinodia College**	**Students Welfare Fund, Panigaon Om Prakash Dinodia College**

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The internal financial audit is done by the chartered accountant regularly and it is approved by the Governing Body of the college. The College has already done the 2019-20 internal financial audit by the chartered accountant. The external financial audit is done by the Audit Department and the Govt. of Assam. the College has been doing the the external financial audit regularly till 2019-20.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		
No file uploaded.		

6.4.3 – Total corpus fund generated

No Data Entered/Not Applicable !!!

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	**No**	**Nill**	**No**	**Nill**
Administrative	**No**	**Nill**	**No**	**Nill**

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

2. Parents-Teacher Meet organized by each department for academic discussion 3. Financial support to economically backward students.

6.5.3 – Development programmes for support staff (at least three)

No Data Entered/Not Applicable !!!

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Provided ICT facilities in the classroom as post accreditation recommendation. 2.Completed an indoor stadium and a Multi-gym building and supplied adequate sports equipment facilities for sports development. 3.The

College Authority has added sufficient text and reference books during post accreditation period. During 2019-20 College added 1726 books in the Central Library.

6.5.5 – Internal Quality Assurance System Details	
a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes
c)ISO certification	Nill
d)NBA or any other quality audit	Nill

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
Nill	Departmental Wall Magazine	Nill	Nill	Nill	Nill
2020	Departmental Seminar	Nill	Nill	Nill	Nill
2019	Essay Competition	15/08/2019	15/08/2019	15/08/2019	20
Nill	Quiz Competition	14/08/2019	14/08/2019	14/08/2019	21
2020	Webinar on awarness program on use of online E-resource	18/06/2020	18/06/2020	18/06/2020	139
No file uploaded.					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
No Data Entered/Not Applicable !!!				

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
No.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	1
Provision for lift	No	0

Ramp/Rails	Yes	1
Braille Software/facilities	No	Nill
Rest Rooms	Yes	1
Scribes for examination	Yes	1
Special skill development for differently abled students	No	Nill

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
No Data Entered/Not Applicable !!!							
No file uploaded.							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
No Data Entered/Not Applicable !!!		

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!			
No file uploaded.			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Plantation of tree 2. Provision for Dustbin. 3. Organizing Campus cleanness program by NSS Unit of the College. 4. Organizing Chachcha Bharat Obhijan program. 5. Appointing 4th Grade employee for daily Campus Cleanliness

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Title: Seuj Dharitri Abhijan 1. Objectives: The objectives of the Best Practice as defined by IQAC, Panigaon OPD College for the session 2019-20 under the title cited above are: a. To acquaint the students about the global impending problems like global warming, ice-melting, pollutions, green house gases, Ozone depletion etc. b. To organize seminars, talks, webinars, workshops, field works, hand-to-hand practical programmes etc. so that the students can understand the problems from their hearts and initiate the ways to solve them. c. To arrange a forestation programmes in and around the college campus and also in the roadsides of the college catchment area. d. To create awareness among the students and in the local public about the global problems and to involve them with the preventive measures. 2. The Context: The world is our only habitat. But it has now been destroyed to such an extent that even the eminent scientist Stephen Hawking once said that it is futile to restore our world to make it our sustainable habitat. It is better for us to look for new

planet to make it a habitat for us. But everybody will admit that it is not possible for us. Scientists are exploring the space thousands and thousands light years away from us to find out such a planet and all searches are of no avail yet. Even if anyone is found anywhere at a time it will not be possible for us to reach there, because average human life span is only 70 years now. We will die many times before reaching in such a planet even if we run at the speed of light. Nor can we say definitely what the present state of the planet because the light that reaches our earth from the planet is the light emitted from the planet some thousands of years ago. India has 6000 km of coastline. One third of the population of the world lives in the coasts of the oceans and the seas. In an estimate of 1994 it was found that by 2030, the temperature of the atmosphere of the earth may increase up to 2.5° C-4.5°C. Resultantly, the icebergs in the seas and the oceans and the icecaps in the mountains will melt away and the countries situated in the coasts will submerge into water. Many other crucial problems are also coming to engulf our only habitat, our earth. Because of the pollutions and the pollutants, the Ozone layer has also been depleted day after day the deserts are also spreading at an alarming rate because of the soil, water and air pollutions life in earth is also becoming impossible day after day chronic diseases like cancer, hypertension, HBP, AIDS, diabetes and many other respiratory system related diseases are snatching life increasingly. Hence, knowledge of environment as well as the impending problems of the world has now been considered indispensable to all of us whether we are teachers, students, administrators or general laymen. And, most of all, it is essential for the coming generation, our students, because they are the future inhabitants of this dying world. Now, knowledge of environment chiefly implies the importance of forestation. Deforestation and increase of human population are the underlying causes which manifest as the various serious and crucial problems of our world. In a study before 1994, it was estimated that the value of a tree (any tree) aged about 50 years is 13 lakh and 20 thousand rupees. It is estimated in the following way: 1. Oxygen supply: Rs. 2,50,000.00 2. Food value: 20,000.00 3. Pollution control: 5,00,000.00 (including CO2 absorption) 4. Water/Soil conservation: 2,50,000.00 5. Supply of rain and rainwater 3,00,000.00 Total: Rs. 13,20,000.00 In our present estimate, (2020) it may be about 50,00,000.00 rupees. 3. The Practice: Considering all these, the IQAC, Panigaon OPD College decided to adopt a programme "Seuj Dharitri Abhijan" as the Best Practice for the session 2019-20. Though it had the prime importance on the knowledge part, that is, on the seminars, workshops etc. we had to limit them on a few because of the overburden of the course classes. And due to the COVID-19 pandemic problem, we could do nothing on that end. In order to conduct the practical hand-to-hand programme, the IQAC, of the college has formed a committee entitled 'Sapling Security Committee' as followed: 1. Dr. Robin Saikia : Coordinator 2. Mr. Anunay Kumar : Assistant Coordinator 3. Mr. Babul Barhoi : Member 4. Mr. J.P. Bhuyan : Member 5. Mr. G.K. Borah : Member 6. Dr. Runjun Saikia : Member 7. Mr. P.K. Saikia : Member 8. Mr. Biren Gogoi : Member 9. Mrs. Kunjalata Dutta : Member 10. General Secy (S. U.) : Member Each member of the committee is assigned a road at the catchment area of the college. The member will look after the saplings from time to time and take necessary actions, as required, to nurture the saplings. It is as followed. 1 Mr. Anunay Kumar KB Road 2 Mr. Babul Barhoi Panigaon Kharkati Road 3 Mr. J.P. Bhuyan Roiya Bakal Road 4 Mr. G.K. Borah Chamoni Road 5 Dr. Runjun Saikia Phukanarhaut Kadamial Road 6 Mrs. Kunjalata Dutta Dhenudharia Road 7 Mr. P.K. Saikia Panigaon to Kalita Gaon Road 8 Mr. Biren Gogoi College Campus In inaugural session of the programme was arranged on 17th August, 2019. The programme was inaugurated by Mr. Harekrishna Nath, hon'ble S. P., Lakhimpur District. It was arranged in collaboration NSS Unit of the College. An awareness programme was also arranged on that day. The Resource Person invited to the programme was Mr. Harekrishna Nath, hon'ble S. P., Lakhimpur District. The meeting was presided over by Dr. Suresh Dutta, Principal, Panigaon OPD College cum Chairperson, IQAC

of the college. Each student was asked to take a snapshot of the plant along with their photograph. Photo albums in accordance with the classes are maintained by the members of the Sapling Security Committee. Nameplates are also hanged at the fencing of each plant. 4. Evidence of Success: It is seen that the programme was immensely successful at the very beginning. Each roadside as mentioned above are beautifully decorated with the saplings. People also are found very co-operative to us. The saplings are also growing satisfactorily in many roadsides. Some photographs taken after six months are attached herewith. 5. Problems encountered and Resources Required: The main problem encountered in implementation of the programme is nurturing the saplings. The fencings wrapped around the saplings are made of bamboo that ate supplied by the students themselves. They do not last long. Cattle break them and eat the saplings. Students cannot afford us with iron fencing. Another problem is nurturing the saplings. Students do not have sufficient time to look after their own saplings, supply manure , water etc. in the saplings.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
https://opdcollege.edu.in/best-practices/

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Panigaon OPD College is a provincial College in a nominal fee structure. Strategies have been adopted by the institution to satisfy the needs of the students from diverse background including ethnic diversity and backward socio-economic condition by complying with all the norms of the government. The economically backward students of the college get scholarship and free admission from the college along with the state government scholarships which further ensure better quality of education. 2. The college motivates the students for their social responsibilities. Various human right and gender sensitization programmes are organized by the LLC and Sexual Harassment Committee of the college to bring out the overall development of the girls and boys and thereby to mould a better society with equality and fraternity. The college also plays an important role in the moral and cultural development of the students. The NSS unit of the college has been contributing to national development by organizing numbers of extension activities like blood donation camp, plantation programs, flood relief, health camp to flood effected people, 3. For Professional and academic development the college has been encouraging the faculty. In the session 2019-20 also the faculty members have published more than 20 publications on books and journals and one member was awarded Doctoral Degree. Six faculty members have attended short term Refresher Courses and National Seminars.

Provide the weblink of the institution
https://opdcollege.edu.in/institutional-distinctiveness/

8.Future Plans of Actions for Next Academic Year

1. To develop physical and health of the student college has decided to organize one month Yoga Camp. 2. Decides to meditation program for student and teachers daily before starting classes. 3. Decides to engage some intellectuals professional learned teachers to deliver lecture or talk on various value laden topic of social importance for the benefit of the students. 4. Decides to purchase some value laden book for college library. 5. Decides to organized Swachh Bharat, Aids Awareness, Gender Issue, etc. 6.Decides to introduces professional training program in order to need based areas. 7. ensure to organize various coaching classes for competitive examination. 8.Decides to Promotes

research culture.